

Curriculum Courses Substitutions

I. Repeating Courses

Curriculum courses with earned grades of “D” or “F” may be repeated. Courses with earned grades of “C” or higher may be repeated only by special permission from the Vice President for Academic and Student Affairs. When courses are repeated, the highest earned grade and hours will be computed in the cumulative grade point average. Prior course attempts (grade and hours) will be shown on the transcript and will not be included in the cumulative grade point calculations.

II. Substitutions

When determined to be consistent with a student’s programmatic educational requirements, appropriate courses may be substituted for other courses for graduation purposes. Course substitutions require the approval of the appropriate Dean. The Dean must notify the Records Office in writing of all applicable course substitutions on an individual student basis.

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