

Methods of Payment Procedures

I. Tuition & Fees

1. In Person - Tuition and fee payments can be made in person using cash, check, money order, MasterCard, Visa, Discover, or American Express at the Business Office.
2. Online - Secure online payments can be made using approved electronic payment methods.
3. By Mail - Payments by check or money order can be mailed to:
Isothermal Community College Business Office
Attn: Cashier
P.O. Box 804
Spindale, NC 28160
The College cannot accept checks without a preprinted name and address or checks with an expiration date. Please make checks payable to Isothermal Community College. Checks must be written for the amount due. Checks may not be postdated.
When paying by check or money order by mail, include student's name on the check to ensure proper credit. Payments mailed are not considered received until posted to the account.
4. By Phone - To make a payment by phone, contact the College Business Office.

II. Bookstore

Payments can be made using cash, check, money order, MasterCard, Visa, Discover or American Express. The College cannot accept checks without a preprinted name and address or checks with an expiration date.

Please make checks payable to Isothermal Community College. Checks must be written for the amount due. Checks may not be postdated.

Policy Number: 06.02.10.01

Adopted: January 28, 2025

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