

ISOTHERMAL

COMMUNITY COLLEGE

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MEETING OF THE BOARD OF TRUSTEES
OCTOBER 29, 2024

The Board of Trustees of Isothermal Community College met on Tuesday, October 29, 2024, at 12:30 p.m. at Isothermal Community College's Rutherford Campus in Spindale, NC. The following trustees were present: Jordan Barnes, Amy Jenkins, David Scherping, Seema Daigle, Dave Hunt, Grady Franklin, Jackie Godlock, James Hutchins, John Condrey, Eddie Holland, Tony Helton, and Bill Miller. Amanda Shevette attended via Zoom. The following personnel were present from the College: President Margaret Annunziata, DeeDee Barnard, Greg Thomas, Leeann Cline-Burris, Madeline Smith, Mike Gavin, Robby Walters, and Thad Harrill.

Chairman James Hutchins called the meeting to order.

Ethics Statement

Mrs. Jackie Godlock asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest which exists concerning any matter coming before the Board of Trustees. No conflicts were noted.

The meeting adjourned briefly for lunch.

Mr. Bryan King, Rutherford County Board of Commissioner's Chair swore in Dr. Seema Daigle as a Rutherford County Commissioner appointment to the Board of Trustees.

Agenda Confirmation

Chairman Hutchins presented the agenda. Mr. David Hunt made a motion to approve the agenda. Mr. Tony Helton seconded the motion. After no objections, the agenda was approved.

Minutes

Chairman Hutchins presented the minutes from August 13, 2024. Mr. John Condrey made a motion to approve the minutes. The minutes were approved by consensus.

Chairman Hutchins presented the minutes from October 01, 2024. Mr. Tony Helton requested that the minutes contain him abstaining from the vote on the budget. Mr. Grady Franklin discussed that Roberts Rules does not require that names be noted, but that upon request, the minutes may reflect the members abstaining and voting against an action. The minutes were amended without objections and were approved by unanimous consent.

Trustee Items

Mr. Bill Miller gave the Executive Committee report. On behalf of the Executive Committee, he made a motion to approve the Personal Observance Leave policy. The policy was unanimously approved.

Mr. Miller presented the Bylaws and reminded the Board of Trustees that these revisions were presented at the last meeting. On behalf of the Executive Committee, Mr. Miller made a motion to approve the Bylaws. After discussion, the Bylaws were unanimously approved.

On behalf of the Executive Committee, Mr. Miller made a motion to approve the amended 2025 Holiday schedule. The amendment to the 2025 schedule was made to accommodate the change in operating hours beginning in January 2025.

On behalf of the Executive Committee, Mr. Miller made a motion to approve the 2026 Holidays. The 2026 Holidays were unanimously approved.

Mr. John Condrey gave the Facilities report. He reviewed the ICC Capital Project Tracker of projects ongoing around campus.

On behalf of the Facilities Committee, Mr. Condrey made a motion to approve the 3-1 Form Capital Improvement Form for the Student Center Pool Roofing project with a completion date in early December and a total cost of \$333,633.00

President's Report

Chairman Hutchins congratulated Dr. Annunziata on her induction into the Aspen President's Fellowship. Dr. Annunziata discussed the work with the fellowship and Community Colleges across the United States that will lead to engaging the local community to support students with workforce career attainment.

Dr. Margaret Annunziata presented the performance measures and reviewed Isothermal Community College's performance compared to other Community Colleges in NC. She discussed the areas of needed improvements in gateway English and Math courses. These courses are often not completed within the student's first year. Students often take these courses at the end of their educational journey and English and Math courses are not required in the certificate programs. The Board reviewed and discussed the demographics that make up the student groups measured. The Trustees discussed the impact that the Powers Promise may have on students who have economic barriers.

Dr. Annunziata discussed the impact of Hurricane Helene on Isothermal Community College and the support from partners across the NC Community College System. Community Colleges who were not impacted by Hurricane Helene are adopting colleges in Western NC to provide support and meet needs. Davidson-Davie delivered non-perishable food items for the Patriots Pantry. The NC Association of Community College Trustees sent a letter of support. The NC Community College Foundation sent \$5,000 in support. The JM Belk Foundation sent \$20,000 in support of mental health efforts. The Gateway Wellness Foundation is supporting Isothermal

Community College with a grant of \$19,500 to provide meals and emergency childcare for staff and students. The College has been preparing daily meals and continuously restocking the Patriots Pantry.

Dr. Annunziata informed the Board of Trustees that enrollment continues to increase. The headcount for fall 2024 increased three percent with an increase of ten percent in full-time equivalent (FTE) from last fall. She discussed the increase in enrollment and the importance of the NC General Assembly passing the enrollment growth funding.

The Board of Trustees reviewed the changes in employment.


Closed Session

The Closed Session minutes were presented. After no objections, Mr. Dave Hunt made a motion to approve the minutes and Mr. Franklin seconded the motion. The minutes were approved.

Mr. Dave Hunt made a motion to adjourn, and Dr. Seema Daigle seconded the motion. The meeting adjourned.



CHAIRMAN
MR. JAMES HUTCHINS



PARLIMENTARIAN/SECRETARY
MRS. JACKIE GODLOCK