

ISOTHERMAL

COMMUNITY COLLEGE

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MEETING OF THE BOARD OF TRUSTEES
AUGUST 13, 2024

The Board of Trustees of Isothermal Community College met on Tuesday, August 13, 2024, at 12:30 p.m. at Isothermal Community College's Rutherford Campus in Spindale, NC. The following trustees were present: Jordan Barnes, Amy Jenkins, David Scherping, Seema Daigle, Dave Hunt, Grady Franklin, Jackie Godlock, James Hutchins, John Condrey, Eddie Holland, Tony Helton, and Bill Miller. Amanda Shevette attended via Zoom. The following personnel were present from the College: President Margaret Annunziata, DeeDee Barnard, Greg Thomas, Leeann Cline-Burris, Madeline Smith, Mike Gavin, Robby Walters, Thad Harrill, SGA Kimberly Trivette.

Chairman James Hutchins called the meeting to order and welcomed everyone. He introduced Kimberly Trivette as the new SGA President.

Ethics Statement

Mrs. Jackie Godlock asked Board members if they knew of any actual conflict of interest or the appearance of a conflict of interest which exists concerning any matter coming before the Board of Trustees. No conflicts were noted.

Agenda Confirmation

Chairman Hutchins presented the agenda. Mr. David Hunt made a motion to approve the agenda. Mr. Tony Helton seconded the motion. After no objections, the agenda was approved by unanimous consent.

Consent Agenda

Chairman Hutchins presented the Consent Agenda containing meeting minutes from the regular meeting on July 09, 2024, and the budget revisions. Mr. Dave Hunt made a motion to approve the Consent Agenda. Mr. Tony Helton seconded the motion. The consent agenda was approved by unanimous consent.

Trustee Items

Mr. Bill Miller gave the Executive Committee report. On behalf of the Executive Committee, he made a motion to approve the Discrimination and Harassment Policy 03.03.07/05.03.04. Dr. Annunziata announced that this policy was mandated by federal law and a temporary policy was made effective on August 01, 2024 pending the approval of the Board of Trustees. The policy was provided by Dean Shatley. The policy was unanimously approved.

On behalf of the Executive Committee, Mr. Miller made a motion to approve the Time Due, Deferred Payment, and Failure to Pay Temporary Policy. This policy expires December 31, 2024. The Board of Trustees discussed the census date as being based on the number of minutes of the course and is calculated at 10%. Dr. Annunziata discussed how the State Board of Community Colleges implemented the temporary policy due to the changes in the FAFSA (Free Application for Federal Student Aid). After discussion, the policy was unanimously approved.

Mr. John Condrey reviewed the process of selecting the design build team for the Health & Sciences construction project. The preliminary review team consisted of John Condrey, Dave Hunt, James Hutchins, Dr. Margaret Annunziata, and Dr. Madeline Smith. This team reviewed the bids received and selected three firms to interview. The interviews took place on July 31, 2024 and in addition to the review team, Dr. Greg Thomas, Donna Hood, and Tracey Evans, Director of Nursing joined the interviews. The firms of Whiting Turner and Moseley were chosen as the top team for the project. The Board of Trustees discussed the locations of each firm for architectural and construction and Mr. Condrey announced that both firms had office locations in Charlotte, NC. Mr. Dave Hunt shared his experiences with the process and how the team determined the top three. He announced that all three of the firms interviewed were excellent. The Board of Trustees discussed the experience of both firms in the design build process and the firms' acknowledgement of the budget of the project, including the fees for the two firms. Mr. Condrey announced an August 2026 occupancy and that the design build process removes some steps compared to the traditional design to build process, therefore saving time on the project. On behalf of the Facilities Committee, Mr. Condrey made a motion to approve Whiting, Turner, and Moseley as the team for the new Health Sciences facility project pending an approved contract. Dr. Annunziata announced that Mr. Dean Shatley will review the contract prior to execution. The motion was unanimously approved. The Board of Trustees discussed continuing to have a project manager contracted to coordinate the project for the College.

Mr. Dave Hunt announced no formal report from the Finance Committee. He informed the Board of Trustees that statements from Atlanta Consulting Group were available if anyone is interested in having a copy.

Chairman Hutchins announced no formal report from the Personnel Committee. Dr. Annunziata informed the Board of Trustees that the State Board of Community Colleges approved the contract extension in July at their board meeting.

Mrs. Amanda Shevette announced no formal report from the Programs Committee but announced some termination of programs.

Mr. John Condrey announced that the Bylaw Committee had a revision of the Bylaws from Campbell Shatley and will be bringing a recommendation at the next meeting.

President's Report

Dr. Annunziata informed the Board of Trustees that the Licensed Practical Nurse Refresher and the Surgical Technology programs were terminated some time ago, but the paperwork was not finalized at the NC Community College System Office. Mr. Tony Helton made a motion to

terminate the programs and Mr. Dave Hunt seconded the motion. Dr. Annunziata announced that if demand for the programs increases, the College may reintroduce the programs through Continuing Education Workforce Development. The motion was unanimously approved.

The equipment audit was presented by Dr. Annunziata, and she reviewed the items recorded on the audit. She discussed actions within the Applied Technologies division to safeguard equipment.

Closed Session


Mrs. Jackie Godlock made a motion to go into closed session under General Statute 143-318.11.1 (1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes and (2) to prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.. Mr. Tony Helton seconded the motion, and the motion was unanimously approved. Mr. Hutchins asked for Mrs. DeeDee Barnard to remain to take the minutes.

Mr. Helton made a motion to return to the open session and Mrs. Jackie Godlock seconded the motion. The motion was unanimously approved.

Chairman Hutchins announced that closed session minutes from July 09, 2024, were approved.

Mr. Dave Hunt made a motion to adjourn, and the meeting adjourned.


CHAIRMAN
MR. JAMES HUTCHINS


PARLIMENTARIAN/SECRETARY
MRS. JACKIE GODLOCK