

REGISTRATION INFORMATION

Spring/Summer/Fall 2020



Isothermal Community College

Our Mission

Isothermal Community College exists to improve life through learning.

Our Vision Statement

To be the benchmark for excellence in learning, innovation, service, and economic development

Our Values

In improving life through learning, we recognize and accept our pivotal leadership role by valuing:

- a shared commitment to the well-being and enrichment of individuals
- lifelong opportunities for personal and professional growth
- responsibility as a catalyst for positive economic development, innovation, community growth, creativity, and the arts
- a climate of integrity, accountability, and respect for individuals
- a culture of collaboration and communication
- achievement realized through perseverance, critical thinking and personal responsibility for learning
- diversity and the exchange of ideas
- excellence in programs and services
- assessment and the spirit of reflection
- the elimination of barriers to learning
- the learning college culture

Our Vivid Description

- Preparing learners for future success in a career, further education, and personal enrichment
- Providing cutting edge learning and technology
- Providing choices in support services and delivery methods
- Supporting professional development opportunities
- Involving the learner in his or her own learning process(es)
- Encouraging and modeling the effective and sustainable utilization of resources
- Working collaboratively with public education, and the community in meeting local educational goals
- Establishing partnerships to advance excellence in learning
- Maintaining a reputation of excellence that ensures the prestige of our graduates
- Encouraging an entrepreneurial spirit across all levels of the college

Isothermal Community College, a member of the North Carolina Community College System, is a comprehensive, two-year, public institution that serves the individuals in Rutherford and Polk counties. The College offers individual courses and certificate, diploma and degree programs that enable students to transfer to four-year institutions or to acquire skills for new or continued employment, as well as to function effectively as citizens in our society. In addition, the College provides training for area business and industry, personal enrichment courses, remedial and developmental courses and community service activities.

Isothermal Community College provides educational and employment opportunities without regard to race, color, religion, national origin, age, gender, veteran status, or disability. For more information contact: Stephen Matheny, Vice President, Administrative Services, Isothermal Community College, PO Box 804, Spindale, NC 28160 or call (828) 395-1293.

Isothermal Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees. Inquiries relating to the accreditation status of the College may be made to Commission on Colleges, Southern Association of Colleges and Schools, 1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone number 404-679-4501.

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This curriculum schedule is a publication produced jointly by the Student Services, Marketing and Community Relations and the Campus Print Shop of Isothermal Community College. 3m/.02&ea. 9/13

OPERATION HOURS

The administrative offices of the college are normally open Monday through Friday from 8:00am to 4:30pm.

Student Services offices hours are open Monday through Friday from 8:00am to 4:30pm.

Summer Hours:
Monday - Thursday, 7:30 am - 5:30 pm
Closed Friday

For exceptions to regular business hours call:
Business Office: 828-395-1298
Advising Center: 828-395-1436

Admission Information

NEW STUDENTS

- Complete the NC Residency Determination Service online interview application at www.ncresidency.cfnc.org.
- Complete an admissions application online at www.isothermal.edu/admissions.
- Complete your Financial Aid at the same time you are completing your Admission's steps. To apply for Financial Aid, apply online at www.fafsa.gov. Apply early as this can take 6-8 weeks to process.
- Submit a official High School or adult high school equivalency transcripts to the Admissions Office. Submit your official College transcript(s) if you wish to receive transfer credit.
- Schedule your placement assessment.
- Review the requirements for your program as outlined in your Isothermal Community College Catalog. The catalog can be found online by visiting www.isothermal.edu, then type "Catalog" in the search box.

CURRENT/FORMER STUDENTS

- Ensure that your admissions file is complete.

VETERANS

Most curriculum college programs qualify for VA educational benefits. Contact the Veterans Representative, Lisa Bridges, at 828-395-1434 or lbridges@isothermal.edu.

SPECIAL CREDIT STUDENTS

A special credit student is defined as one who is enrolled in curriculum credit courses but who is not working toward a degree, diploma, or certificate. Special credit status allows students to avoid some of the admissions procedures associated with other programs, but does have other limitations as to the type and number of courses a student can take. Students under special credit status are not eligible for financial aid and cannot accumulate more than 15 credit hours under this status. If you are interested in learning more about the application process and other requirements for special credit students, please contact the Admissions at 828-395-1442.

TRANSFER STUDENTS

Transfer applicants must meet the general admission requirements. Students transferring from a regionally accredited college with a grade of "C" or better in college English and math may be exempt from the placement assessment. For further assistance call 828-395-1635.

HIGH SCHOOL STUDENTS - CAREER & COLLEGE PROMISE

If you are a high school student, ask your high school counselor about Career and College Promise. Career and College Promise is an agreement between the North Carolina Community College System and all accredited North Carolina high schools whereby NC high school students, can simultaneously take certain college-level courses tuition-free on a space available basis. If you are interested to know more about the application process, please contact, the Director of College and Career Promise at 828-395-4337 or your school counselor.

AUDITS

A student who does not want to earn college credits may request permission to audit a class and pay full tuition. Contact Records Office (828-395-1430) for complete information. Physical Education classes may not be audited.

Student Enrollment Checklist

Prior to the start of my First Semester

- Complete the NC Residency Determination Service online interview application at www.ncresidency.cfnc.org.
- Complete an admissions application online at www.isothermal.edu/admissions.
- Complete your Financial Aid at the same time you are completing your Admission's steps. To apply for Financial Aid, apply online at www.fafsa.gov. Apply early as this can take 6-8 weeks to process.
- Submit official High School or adult high school equivalency transcripts to the Admissions Office. Also, submit your official College transcript(s) if you wish to receive course transfer **(official means received in originally sealed envelope directly from sending institution)*
- Schedule your placement test if needed.
- Review the requirements for your program as outlined in your Isothermal Community College Catalog. The catalog can be found online by visiting www.isothermal.edu, then type "Catalog" in the search box.
- Register for courses with your academic advisor or with the Advising and Success Center.
- After registering for courses, log in to your student e-mail, Patriot Port, and Moodle accounts, and review the information under the various links. Moodle contains various campus resources, links to student e-mail, access to online courses, and campus announcements. Patriot Port can be used to assist you with a program evaluation, course offerings and schedule planning. Isothermal will use your student e-mail to contact you, please make sure you check this often.
- Review Isothermal's Student Handbook found online by visiting www.isothermal.edu, then type "Handbook" in the search box.
- Access the Campus Life page under the "Current Students" section of the webpage to investigate how you might become involved on campus.

Returning Students

- Contact the Admissions Office to ensure your admissions status is active and complete.

Each Semester

- Review your address, phone number, and major with your advisor to ensure accuracy in our data system. Contact Student Services to make any changes.
- Check your financial aid status to make sure you have completed all requirements.
- Review requirements for your degree and plan a schedule prior to meeting with your advisor. Patriot Port can be used to assist you with a program evaluation, course offerings and schedule planning.
- If you are planning to transfer, make contact with your intended four year college or other institution and review their transfer information.

Ongoing

- Check your Isothermal e-mail daily and also your Moodle messages. Instructors may use Moodle messaging to contact when you are registered for courses.
- Routinely check your Moodle and review bulletin boards for information about student events on campus, important dates and clubs and organizations.

Yearly

- Review and complete all financial aid requirements if applicable.
- Complete a program evaluation using Patriot Port or with your academic advisor.

Prior to my Final Semester

- Complete a program evaluation with your advisor and register for your final semester.
- Submit an application for graduation to Student Services.

Enrollment Information

DISTANCE LEARNING

Taking some or all of your courses in a distance learning format (online, web-assisted, or hybrid) may allow you to overcome some of the obstacles that prevent you from taking a seated/traditional class. For example, you may need to work a full-time job or stay at home with children while pursuing your degree at Isothermal Community College. Workloads for distance learning courses are comparable to traditional courses, but the delivery method utilizes a variety of technologies in an online environment.

Students enrolling in a program to take distance learning courses must complete the admissions requirements for the program first. Once the admissions steps are complete, students may then complete the registration process for the distance learning course. In order to facilitate the registration process, make sure all of the requirements to be an online student at Isothermal Community College are met. Please review the list of technical requirements, found online at the Distance Learning web page (<http://www.isothermal.edu/academics/distance-learning/index.html>). These are considered the basic skills required to be successful in a distance learning course. In some courses, specific technology is required to complete the course work. Contact the course instructor to identify technology needs in the course, such as specific products and versions.

After you register for the distance learning course, your instructor will make the course material available to you within Moodle on the first day of the semester. If course materials are not available on the first day of the semester, you should contact your instructor immediately (by email, by phone, in person, or an alternative method). If you do not hear from your instructor within 24 hours, contact the Help Desk at (828) 395-1437.

CURRICULUM LATE COURSE ENTRY, LATE REGISTRATION, AND SCHEDULE ADJUSTMENTS

In support of the College's focus on learning, it is our responsibility to ensure that students have an opportunity to be academically successful in each course.

The faculty and academic administrators are in the best position to make

Students not formerly admitted to the College or who have not completed the admission process may not register after Final Registration Day

decisions concerning students' ability to complete coursework within an allotted time. Therefore, students will not be allowed to add/change sections after the schedule adjustments deadline listed in the Academic Calendar. **In addition, a student will not be allowed to enter a course past the census date of the course regardless of registration status.**

Students may officially drop a course(s) without academic penalty and receive a grade of 'W' if this drop is made before the drop deadline as published in the Academic Calendar. Any individual course dropped after the published deadline must be approved by the vice president of academic and student services.

Following the schedule adjustment period, students may formally withdraw from a course or the College by completing a withdrawal form which can be obtained from the Records Office or any academic department. Students should notify the course instructor(s) of their withdrawal and must meet with their advisor or dean before withdrawing.

Registration Information

ADVISING DAY

Advising Days are set aside for students to meet with their advisor to talk about educational goals, to ask questions, and to plan a schedule.

Students who are currently enrolled should make an appointment with their assigned advisor.

Please do not miss this opportunity to have the first chance to register before classes close.

OPEN REGISTRATION

All students with a complete admission file may register with an advisor. Students must make an appointment with advisor. If you are unable to get in touch with your advisor, you can contact the Advising Center in the Student Center Building. Please feel free to call (828) 395-1436 for an appointment with the Advising Center, or visit during regular office hours.

FINAL REGISTRATION

All students with a complete admission file may register with an advisor or in the Advising Center. This is Final Registration and no appointment is necessary on these days.

If you are unsure about the status of your admission file, please contact the Admissions Office at 828-395-4193.

PLACEMENT ASSESSMENTS

SPRING AND SUMMER 2020

Part or all of the placement assessment can be waived with one or more of the following:

- a.) previous placement test scores no more than ten (10) years old and;
- b.) appropriate college level math or English courses taken in the past (must first be evaluated by ICC) or;
- c.) ACT Math = 22+, ACT English = 18+, or ACT Reading = 22+, SAT Math = 530+, SAT English = 480+, or SAT Reading = 480+. SAT and ACT scores should be no more than ten years old. SAT and ACT scores may waive developmental courses. However, placement assessment is required for placement in higher level classes, e.g., Mat 271. It is the student's responsibility to request an evaluation of scores or courses for waiver purposes.
- d.) possible waiver through evaluation of high school transcript. An unweighted GPA of 2.8 or better and a qualifying 2nd math. Contact Admissions for this evaluation.

FALL 2020

Placement testing may be needed if the student does not meet the following criteria:

- a.) graduated from a U.S. High School within the last 10 years;
- b.) has earned developmental course credit, or has successfully completed a college-level English or Math course;
- c.) has completed an eligible placement test within the last 10 years;
- d.) has an Associate's or Bachelor's degree from a regionally accredited institution.
- e.) ACT Math = 22+, ACT English = 18+, or ACT Reading = 22+, SAT Math = 530+, SAT English = 480+, or SAT Reading = 480+. SAT and ACT scores should be no more than ten years old. SAT and ACT scores may waive developmental courses. However, placement assessment is required for placement in higher level classes, e.g., Mat 271. It is the student's responsibility to request an evaluation of scores or courses for waiver purposes.

If you do not meet any of the above criteria, please schedule your placement testing appointment by contacting 828-395-1436.

Tuition, Fees & Other Costs

RATES

In-State

1 hour	\$ 76.00
2	152.00
3	228.00
4	304.00
5	380.00
6	456.00
7	532.00
8	608.00
9	684.00
10	760.00
11	836.00
12	912.00
13	988.00
14	1,064.00
15	1,140.00
16	1,216.00

Out-of-State

1 hour	\$ 268.00
2	536.00
3	804.00
4	1,072.00
5	1,340.00
6	1,608.00
7	1,876.00
8	2,144.00
9	2,412.00
10	2,680.00
11	2,948.00
12	3,216.00
13	3,484.00
14	3,752.00
15	4,020.00
16	4,288.00

*** Tuition rates are set forth by the NC General Assembly and are the same at all community colleges in the state. The rates are subject to change.**

STUDENT ACTIVITY FEE

(Fall & Spring Semester Only)

1-4 credit hours	\$20.00
5-8 credit hours	\$25.00
9-16 credit hours	\$30.00

No Fee for Summer Semester. All students pay the student activity fee with the exception of Career & College Promise Pathways High School Program.

TECHNOLOGY FEE

(Fall & Spring Semester Only)

Flat rate - \$35.00

* Technology fees are non-refundable.

* No fee for summer semester.



Gladly accepted

All students are charged activity fees and technology fees during fall and spring sessions only with the exception of Career and College Promise Pathways High School Program.

All persons who is at least 65 years old may audit courses tuition-free specific to the Senior Citizen Audit section of the Student Handbook. Local fees shall apply.

REFUNDS

The Tuition Refund Policy* is governed by the State of North Carolina. Schedule adjustments must be processed before the first day of semester in order for students to receive a full refund. After classes begin students processing drops will receive a refund of 75%. If a course is canceled, students receive a full refund. No tuition refunds will be processed after last day to request refund, see Academic Calendar for dates.

**The complete Tuition Refund Policy is available in Student Services. This date is set by NC General Assembly and is subject to change.*

TUITION PAYMENT

Tuition payment is due by 4:00 PM on the last day of Open Registration, see page 9 for dates. Students who register or make schedule adjustments on Final Registration day(s), payment is due on the day of registration. Students who have not paid by deadlines will lose their courses.

Courses will be canceled for non-payment of tuition. All students must go to the business office; this includes those receiving financial aid, WIA, TAA or any other assistance with tuition. A fee of \$10.00 will be charged for returned checks.

IN-STATE RESIDENCY

(for tuition purposes)

The North Carolina Residency Determination Service (RDS) "enables a student to use one residency determination for admissions applications to multiple North Carolina colleges and universities and to demonstrate residency for state aid programs consideration at all (public and Private) North Carolina college and universities. Contact the Admissions Office, at 828-395-4193 for more information should you have any questions. Please note that residency status for tuition purposes does not prevent any student from being accepted into a program at Isothermal Community College. This status simply indicates which type of tuition will apply. Students classified as out-of-state, who also qualify for financial aid, should be aware that the Pell Grant will be based on in-state rates (see page 8). Any difference between in-state and out-of-state rates must be paid for by the student.

For all other residency status questions contact admissions@isothermal.edu or 828-295-1442.

Schedule Changes

How to make schedule adjustments

In order to officially drop or add a course, these steps should be followed:

1. Meet with your advisor for approval of the Drop/Add.
2. Have the Drop/Add approved by faculty advisor. After classes have begun, instructor approval is also required. Students who wish to change their class schedule during Schedule Adjustment days are advised to drop and add courses during the same registration session to avoid being charged 25% of the tuition for the dropped class.
3. Submit the Drop/Add form to Student Services to be officially recorded.

How to withdraw from classes

Students may download the Drop/Withdrawal form from our website. Hard copies are available in the academic departments and Advising Center.

All Official Withdrawals Must:

1. Be made through the student's academic advisor or dean by the deadline published in the Academic Calendar. Courses that have non-standard beginning and ending dates may have different withdrawal deadlines. Students in these courses should consult their course syllabus or their instructor for deadline information.
2. Be made in person if possible.
3. Be recorded by the Student Records Office to be official.
4. Receive a grade of "W." Students who leave class without officially withdrawing may receive a grade of "F." *Students whose cumulative absences exceed 20% of scheduled course hours for the semester may also be subject to administrative withdrawal. Students who are administratively withdrawn receive grades of W# in respective courses.*

NOTE: Students will not be allowed to add or change sections after the deadline published in the Academic Calendar. Students may officially drop a course without academic penalty and receive a grade of 'W' if this drop is made before the drop deadline as published in the Academic Calendar. Withdrawals after the deadline must be approved by the Vice President of Academic and Student Services.

Academic Calendar

	SPRING 2020	SUMMER 2020	FALL 2020
Advising Day for Current Students (no classes)	October 16	March 12	March 12
Financial Aid Priority Date	November 22	April 24	June 30
Open Registration	Oct 22 - Nov 22	March 23 - April 24	March 23 - April 24, July 1 - Aug 1
Final Registration	January 3 & 6	May 14	August 13 - 14
Last day to drop with a 100% refund	January 4	May 14	August 14
Schedule Adjustments	January 7 - 8	May 18	August 17-18
First Day of Classes	January 7	May 18	August 17
Last day to drop with a 75% refund	January 16	May 21	August 26
Student Breaks	Martin Luther King January 20 Professional Dev. February 21 Spring Holiday April 10-13 Spring Break April 14-17 End of Term May 7-14	Memorial Day May 25 Summer Break July 27 - August 6	Labor Day September 2 Fall Break October 1-2 Thanksgiving Break November 25-27 Christmas Holiday Dec 23 - Dec 31
Faculty Breaks	Martin Luther King January 20 Professional Dev. February 21 Spring Holiday April 10-13 Spring Break April 14-17 End of Term May 7-14	Memorial Day May 25 Summer Break July 27 - August 6	Labor Day September 7 Professional Dev. October 1 Fall Break October 2 Thanksgiving Break November 25-27 Christmas Holiday Dec 23 - Dec 31
Campus Closed	Martin Luther King January 20 Spring Holiday April 10-13	Memorial Day May 25	Labor Day September 7 Thanksgiving Break November 25-27 Christmas Holiday Dec 23 - Dec 31
Student Activities Grub Day & Sports Day	April 1		October 28
Last day to apply for Graduation	March 6	June 15	October 16
Last day to drop with "W"	April 21	July 6	November 10
Final Exams	Last day of class	Last day of class	Last day of class
Last Day of Classes	May 5	July 22	December 13
Faculty End of Term	May 6	July 23	December 14

How to use Patriot Port to Search for Available Courses

Login Not Required

- Go to www.isothermal.edu web page
- Click on Course Catalog. Search for section at bottom of page
- Click on Advance Search
- Select term from drop down box
- Choose a subject or leave blank for all sections
- Course levels not necessary
 - If you know the course and section number you can enter but also not required
 - Other optional fields: times, days, title keyword, location, academic level and Instructor's Last Name
- Once all options have been selected, click the search button

Things to look for when reviewing class sections:

Section Selection Results may display more than one page of results, click next to see additional pages

Status: Open, Closed or Waitlisted

Available/Capacity/Waitlist are constantly being updated as students register.

You can click on the green highlighted area of **Section Name and Title** to obtain additional information concerning this section such as:

- Course Description
- Meeting Information
- Faculty Information
- Prerequisites
- Book Information

Login Required

- Check your grades
- Get your grade point average by semester
- Get an unofficial copy of your Transcript
- Run a degree audit to check your program of study status-use the "what if" to select program
- Get your placement assessment information
- Get your class schedule
- Verify your student profile information
- Email your advisor and instructors

If you continue to have problems with using Patriot Port, you can contact the HelpDesk at 828-395-1437 or by email icchelpdesk@isothermal.edu

Online Registration

During Open and Final Registration students can register and make schedule adjustments through Patriot Port after they have met with their advisors.

Section Number Assignments

Sections 001-099	Day start at or before 7am until 5pm
Sections 100-149	Evening start at or after 5pm unless the class starts before 5pm but 50% or more of the assigned time is after 5pm
Sections 300-399	Classes offered at the Polk Center
Sections 400-424	Learning Community - Applied Sciences & Technology
Sections 425-449	Learning Community - Arts & Science
Sections 450-474	Learning Community - Business
Sections 475-499	Learning Community - Developmental Education
Sections 500-549	Developmental Education Instruction (Day)
Sections 550-599	Developmental Education Instruction (Evening)
Sections 700-799	Internet - 100% of instruction is delivered through the Internet.
Sections 900-909	For High School Students Only - Chase
Sections 910-919	For High School Students Only - East
Sections 920-929	For High School Students Only - RS Central
Sections 930-939	For High School Students Only - Charter Schools
Sections 940-949	For High School Students Only - Polk
Sections 950-959	For High School Students Only - REaCH
Sections 960-969	For High School Students Only - Polk Early College
Sections 970-979	For High School Students Only - Internet (Learn and Earn Online)
Sections 980-989	For High School Students Only - On Campus
Sections 990-999	For High School Students Only - Other

Traditional	TR	College credit course where the instructor and students meet face-to-face, according to designated dates/times/location
Internet or Online	IN	College credit course where 100% of the instruction is delivered through the Internet. Instructors may require proctored tests.
Hybrid	HY	College credit course where the primary delivery is on-line with a requirement that students also meet in traditional face-to-face sessions as determined appropriate by the college. 51% or more of the instruction is delivered through the Internet.
Web-supported or Web-assisted	WB	College credit course where the primary delivery is via traditional face-to-face method with a requirement that students have Internet access as a supplemental part of the course. 50% or less of the instruction is delivered through the Internet.
Cooperative Education	CP	Instruction consisting of the integration of traditional classroom learning with supervised work experience and where there is no Internet requirement.

Online courses, also referred to as Internet courses, give you access to content 24 hours-a-day, 7 days-a-week and students are not required to have a physical presence on campus to complete the course. Some online courses may require testing by proctor. Online courses are convenient, but they are not suitable for all students or situations. If you are considering taking an online class for academic credit, the Distance Education Questionnaire (located in Appendix E in the Student Handbook and on the Distance Learning web page) will help you evaluate your suitability for online classes. Please consult your advisor or the instructor of the online course with this decision.

Web-assisted courses, also referred to as web-supported courses, are courses in which the content is primarily delivered by the instructor in a face-to-face setting and has an additional requirement that the students have Internet access for the online portion of the class. In a web-assisted course, you are required to meet at specific days and times with the course instructor in addition to completing assignments online.

Hybrid courses are courses in which the content is primarily delivered in an online environment and has an additional requirement for the student to meet with the instructor in a face-to-face setting. In a hybrid course, you are required to meet at specific days and times with the course instructor in addition to completing assignments online.

In addition to distance learning courses, many traditional courses at Isothermal Community College require computer skills, Internet access, and email communication to fulfill course requirements. Isothermal Community College has computers with Internet access located in the Library and the Business Sciences building that are for students use. Curriculum students are issued student email addresses, Patriot Port accounts, and Moodle accounts. If you have difficulty accessing any of these accounts, please contact the Help Desk at 828-395-1437 or visit the Help Desk web page (<http://www.isothermal.edu/services/helpdesk/index.html>).

Course Subjects & Contact Information

SUBJ	TITLE	CONTACT	SUBJ	TITLE	CONTACT
ACA	Academic Related	395-1301	ENG	English	395-1301
ACC	Accounting	395-1414	EQU	Equine	395-1414
AGR	Agriculture	395-1414	ETR	Entrepreneurship	395-1414
AHR	Air Cond, Heat, and Refrg	395-1441	FVP	Film and Video Production	395-1441
ALT	Alternative Energy Technology	395-1441	GEO	Geography	395-1301
ANS	Animal Science	395-1414	GRD	Graphic Design	395-1441
ANT	Anthropology	395-1301	HEA	Health	395-1301
ARC	Architecture	395-1441	HIS	History	395-1301
ART	Art	395-1301	HMT	Healthcare Management	395-1414
ASL	American Sign Language	395-1301	HOR	Horticulture	395-1414
AST	Astronomy	395-1301	HUM	Humanities	395-1301
ATR	Automation & Robotics	395-1441	HRM	Hotel & Restaurant Mngt	395-1414
AUT	Automotive	395-1441	HSE	Human Services	395-1668
BAF	Banking and Finance	395-1414	HYD	Hydraulics	395-1441
BIO	Biology	395-1301	ISC	Industrial Science	395-1441
BPR	Blueprint Reading	395-1441	MAC	Machining	395-1441
BPT	Broadcast Production	395-1441	MAS	Masonry	395-1441
BUS	Business	395-1414	MAT	Mathematics	395-1301
CAB	Cabinetmaking	395-1441	MEC	Mechanical	395-1441
CAR	Carpentry	395-1441	MED	Medical Assisting	395-1414
CET	Computer Engineering Tech	395-1441	MKT	Marketing and Retailing	395-1414
CHM	Chemistry	395-1301	MNT	Maintenance	395-1441
CIS	Information Systems	395-1414	MUS	Music	395-1301
CIV	Civil Engineering	395-1441	NET	Networking Technology	395-1414
CJC	Criminal Justice	395-1668	NUR	Nursing	395-1643
CMT	Construction Management	395-1441	OST	Office Systems Technology	395-1414
COM	Communication	395-1301	PED	Physical Education	395-1302
COS	Cosmetology	395-1668	PFT	Pipe Fitting	395-1441
CSC	Computer Science	395-1414	PHI	Philosophy	395-1301
CST	Construction	395-1441	PHY	Physics	395-1301
CTI	Computer Tech Integration	395-1414	PLU	Plumbing	395-1441
CTS	Computer Information Tech	395-1414	POL	Political Science	395-1301
DBA	Database Management Tech	395-1414	PSY	Psychology	395-1301
DDF	Design: Drafting	395-1441	REL	Religion	395-1301
DDT	Developmental Disabilities	395-1668	SAB	Substance Abuse	395-1668
DEN	Dental	395-1668	SGD	Simulation & Game Dev.	395-1414
DES	Design: Creative	395-1441	SOC	Sociology	395-1301
DFT	Drafting	395-1441	SPA	Spanish	395-1301
DME	Digital Media Technology	395-1441	SRV	Surveying	395-1441
ECO	Economics	395-1414	SST	Sustainability Technology	395-1441
EDU	Education	395-1668	TRN	Transportation Technology	395-1441
EGR	Engineering	395-1441	WEB	Web Technologies	395-1414
ELC	Electrical	395-1441	WBL	Word Based Learning	395-1414
ELN	Electronics	395-1441			

Apply Now! for **FINANCIAL AID**

Complete the steps listed below to be considered for Federal/State financial aid and the Lee L. Powers Service Scholarship.

1. File the Free Application for Federal Student Aid (FAFSA)

- Students and parents for dependent students need to create a user ID and password at <https://fsaid.ed.gov>.
- Complete a FAFSA at www.fafsa.ed.gov
- All eligible tax filers use IRS Data Retrieval Tool on FAFSA application
- Isothermal's federal school code is: 002934
- Priority deadline for fall is July 30, 2020. However, your financial aid can be processed after this date, but final payment is due August 1, 2020.

2. Apply to an eligible program at Isothermal Community College

- Complete ICC College Application, so your financial aid can be processed.
- Complete the NC Residency Application online at: <https://www.ncresidency.org>
- Look for your ICC Admission's Office welcome letter with your student ID number and how to access to your Patriot Port Account.

3. Review your Student Aid Report (SAR) from the Department of Education

- Read your emails from the Department of Education and ICC
- Check your Student Aid Report for accuracy.
- If you did not use the IRS Data Retrieval Tool, go back to your FAFSA and link it.
- Return any requested documents to the Financial Aid Office.

**For more information regarding financial aid,
visit our website or contact the Financial Aid Office
via email at financialaid@isothermal.edu or telephone at 828-395-4198.**

HEALTH SCIENCES PROGRAMS

Programs Available:

- **Associate Degree in Nursing**
- **Practical Nursing Diploma (LPN)**
- **Health Transfer Programs**
- **Dental Assisting**

For information Packets & Schedules for Nursing go to

www.isothermal.edu/healthsciences

***Get To Know Your Advisor
Located in the Advising Center!***

Tina M Porter, BS;
Pre-Health Sciences Advisor
828-395-1621
tporter@isothermal.edu

Office Hours:
Monday - Friday 8:00 am - 4:30 pm



To make a appointment visit www.calendly.com/tporter-1

The Campus Bookstore

*Located in the
Student Center Building*



Regular Hours

Monday: 9:00 am - 3:30 pm
Tuesday: 9:00 am - 6:00 pm
Wednesday: 9:00 am - 3:30 pm
Thursday: 9:00 am - 3:30 pm
Friday: 9:00 am - 1:00 pm

Summer Hours

Monday - Thursday
9:00 am - 3:30 pm
Friday: Closed

Hours are subject to change without notice.

Special Hours After Registration For Your Convenience

First Two Weeks of Classes

Monday - Thursday, 9:00 am - 6:00 pm
Friday, 9:00 - 3:00 pm

Isothermal Bookstore carries a full-line of apparel, supplies and accessories with the college logo. We also have a wide selection of JanSport bookbags with lifetime warranties that sell for 15-30% below retail as well as a line of breast cancer pens/pencils.

**Please contact us at 828-395-1633
with any questions or concerns.**

Don't forget to check out our CLEARANCE items!

Get Connected with Campus Activities

Join a Club!

- Achieving Connection through Service (ACTS)
- Anuran
- Book Club
- Cinematic Society of Isothermal (CSI)
- Computer Design and Photography Club
- Cosmetology
- Criminal Justice Club
- Drama Club
- Entrepreneur Club
- Foothills Nursing Consortium Student Nurses' Association
- Gaming Club
- Intramurals/open gym
- National Technical Honor Society
- Open Mic Club
- Patriot Debate Team
- Peer 2 Peer Mentoring
- Phi Beta Lambda
- Phi Theta Kappa
- Practical Nursing Student Club
- RPM / Machining Club
- Student Government Association (SGA)
- The National Society of Leadership and Success
- Tobacco Free Campus Initiative
- Uncommon Leaders
- Welding Club

Attend SGA events!

Visit our website www.isothermal.edu for event listings.

Participate in Intramurals & Open Gym activities!

Visit the Student Activities Office
in the Student Center Lobby for more information
or contact us at (828)395-4196 or
<https://www.facebook.com/iccpatriot>

The Foundation



The Foundation- A Center for Learning & the Arts houses two departments. The first floor is Continuing Education and its associated departments, and the second and third floor houses the Performing Arts & Conference Center.

The Performing Arts & Conference Center includes the Frank & Mabel West Auditorium, two seminar rooms used for meetings and training, the main lobby/banquet space, as well as the facility Box Office. A performing arts series featuring concerts and other live performances is produced annually. Tickets are available at the box office located at the main second floor entrance. Discounts are available at the box office for students at most Foundation presented events. For tickets and information visit www.FoundationShows.org or come by the box office Tuesday through Friday, from 11:00am-5:00pm.

Major funding for The Foundation Series provided by The Stonecutter Foundation, Inc.



NEED ASSISTANCE WITH YOUR EMAIL, PATRIOT PORT OR MOODLE ACCOUNT?

Email or call the IT Helpdesk at
icchelpdesk@isothermal.edu
or 828-395-1437

Please provide: Full name and ICC Student ID #
If you leave a message or send an e-mail after 4:30 p.m.,
you will get a response the next business day.

IT HelpDesk is located in the IT building on the Rutherford Campus.
Regular Hours: Monday–Friday 8:00 a.m. – 4:30 p.m.
Summer Hours: Monday–Thursday 7:30 a.m. – 5:30 p.m.

Access these links at the bottom of the
Isothermal Community College home page: www.isothermal.edu



Your email account is used by your instructors and other college personnel to communicate with you. Please check your Student Email regularly to stay up to date with correspondence and campus events.



Students use their Patriot Port account to:

- Print class schedule
- Advisor's contact information
- Financial Aid award
- Check graduation progress
- View grades
- Access unofficial transcript



Access your courses on Moodle on the first day of class, Please note that not all traditional courses will have a Moodle component. If you have questions concerning assignments or course-work in your class, please contact your instructor.



Username Format:

- First letter of your first name
- Full last name
- Last 4 digits of your Student ID Number

Example: John Q. **Public**, Student ID # 046789
Email Username: jpublic6789@student.isothermal.edu

*Login formats are not the same for International Students.
Please contact the Helpdesk for more information.*



Password Format:

- First two letters of first name, capitalize the first letter
- First two letters of last name, not capitalized
- An asterisk *
- Last 4 digits of Social Security Number

Example: John Q. **Public's**, SSN: XXX-XX-1234
Email Password: Jopu*1234

icchelpdesk@isothermal.edu

Rutherford Campus Map



ISOOTHERMAL COMMUNITY COLLEGE

RUTHERFORD CAMPUS MAP
286 ICC LOOP ROAD, SPINDALE, NORTH CAROLINA 28160
(828) 286-3636

PARKING LOT LEGEND

- 1** Administration
- 2** Business Sciences
- 3** Communications/Health & Public Services and Workforce Dev. Center
- 4** The Foundation
- 5** The Foundation
- 6** The Foundation
- 7** The Foundation
- 8** Lifelong Learning Center
- 9** Student Center/PED
- 10** Student Center/PED

Wheelchair Accessible Entrances

Administration - ADM
Academic Development
Arts and Sciences
Assessment, Planning and Development
Business Office
Human Resources
Marketing and Community Relations
Presidential Office Suite
Tutoring Center
Writing Center

Business Sciences - BSCI
Accounting and Finance
Agribusiness Technology
Autobody
Blue Room 112
Business Administration
Building Construction Technology
Career Readiness Certification
Chocolate Room 136
Entrepreneurship
Equine Business
Information Technology
Medical Office Administration
Red Room 137

Communications - COMM
Advertising and Graphic Design
Broadcasting and Production Tech.
Campus Print Shop
Electrical Systems Technology
WNCWC

Engineering Technology and Workforce Development - ETWD
Computer Engineering Technology
Customer Training & Development
Electronics Engineering Technology
Industrial System Technology
Manufacturing Technology
Mechanical Drafting Technology
Mechanical Engineering Technology
Small Business Center

The Foundation - FNDN Ground Floor
Adult High School/GED
Allied Health - CNA, Med Aid
College and Career Readiness
Continuing Education
Defensive Driving
Emergency Services
Visitor Information

The Foundation - FNDN Second and Third Floor
Performing Arts and Conference Center
Box Office
Seminar A and B
Stage

Health and Public Services - HPS
BLET/Criminal Justice
Early Childhood/School Age
Emergency Services
Human Services Technology
Occupational Technology

Information Technology - IT
Help Desk
IT Department

Library - LIBR
Arts and Sciences Computer Lab
Library Auditorium
Old Tryon Room

Lifelong Learning Center - LLC
Arts and Sciences Classrooms
REACH

Machining - MACH
Computer Integrated Machining

Maintenance - MNTN
College Vehicle Reserve
Shipping and Receiving

Physical Education Dept - PED
Advising and Success Center
Arts and Sciences Faculty
Career Counseling and Personal Asst.
Career and Promise offices
Cosmetology
Disability Services
Employee Fitness Center
Esthetics
Gym

Student Center - SCTR
Admissions Office
Campus Bookstore
Campus Entertainment
Financial Aid Office
Student Activities
Student Center Lobby
Student Records
Veterans Affairs
Visitor Information

Welding - WELD
Intramural Sports
Physical Education
Placement/HS Equivalency Testing
Pool
Pre-Health Sciences Advising
Welding Technology

Quick Reference

Rutherford Campus 828-286-3636

- President's Office - *Administration*, 828-395-1292
- Academic Development - *Administration*, 828-395-1302
- Admissions - *Student Center*, 828-395-4193
- Adult Basic Education - *Foundation*, 828-395-1476
- Adult High School/Equivalency - *Foundation*, 828-395-1631
- Advising Center - *Student Center*, 828-395-1436
- Applied Sciences & Technology - 828-395-1441
- Arts & Sciences - *Administration*, 828-395-1301
- Business Office - *Administration*, 828-395-1298
- Business Sciences - 828-395-1670
- Campus Bookstore - *Student Center*, 828-395-1633
- Career Counseling - *Student Center*, 828-395-1436
- Continuing Ed. - *Foundation*, 828-395-1479
- Accessibility Services - *Student Center*, 828-395-1732
- Financial Aid - *Student Center*, 828-395-4198
- Health Sciences Advising - *Student Center*, 828-395-1436
- Help Desk- *Student Center*, 828-395-1437
- Library - 828-395-1307
- Marketing/Community Relations - *Administration*, 828-395-1295
- Placement Assessment - *Student Center*, 828-395-1436
- Student Services - *Student Center*, 828-395-4198

Polk Center 828-894-3092

Visit us at our web site <http://www.isothermal.edu>