

Name of meeting: QEP Implementation Team Meeting **Date of meeting:** 9/24/2015

Time of meeting: 9:00AM – 10:15AM **Place of meeting:** Blue Room

Members present: Jay Coomes, Jessie Fletcher, Jennifer Henson, Alice McCluney, Anne Oxenreider, Adam Petit,

Loreen Smith, Kimberly Snyder, Pat Wall

Members absent: Erin Balmer, Vanessa Capps, Blake Dula, Steve Hollifield, Melissa Johnson

Guests present: None

Topic	Discussion	Action
	Pat Wall called the meeting to order.	
Informer Data	<p>Alice went over some numbers pulled from informers pertaining to orientation/ACA:</p> <ul style="list-style-type: none">• 2014 Orientation co-hort<ul style="list-style-type: none">○ 131 students attended orientation and ACA○ 51% also took and completed ACA 115/122 within first 2 semesters (67 students)○ Avg. GPA – 2.93○ 79% were at 2.0 or higher○ Avg. credits completed – 24 (some had credits from HS)○ 90% had earned at least 12 credits○ 87% returned fall-to-spring compared to 70% that had not attended orientation or ACA	

	<ul style="list-style-type: none"> • Total group that attended Orientation <ul style="list-style-type: none"> ○ Avg. GPA—2.37 ○ 65% had 2.0 or higher ○ Avg. credits completed 20.92 ○ 71% earned 12 credits or more • New student population 440 students (working with Vanessa and Joel to get more accurate data) <ul style="list-style-type: none"> ○ Avg. GPA 2.62 ○ 10.5 credits earned <p>We have documentation that shows this is working and will make a difference</p>	
Poster Emails	<ul style="list-style-type: none"> • Pat gave a handout of questions that were asked during QEP Steering meeting on Monday • The questions will be put in a handout for PD and the group felt they should be listed in the following order: <ul style="list-style-type: none"> ○ 1. What is SSFS? ○ 2. What is the focus of QEP? ○ 3. What will students learn? ○ 4. How were others involved? ○ 5. How does the QEP align with the college mission? 	If you have questions from faculty/staff about the QEP you can direct them to the webpage. It has been updated and they can find all the answers there.
Oct. 28 th	<ul style="list-style-type: none"> • Anne spoke with the chair of committee and feels it is a good idea to have posters set up the morning of presentation around 8:30. • Reserve some time on Oct. 27th in case you are called for an interview 	

Rehearsal for PD	<ul style="list-style-type: none"> • Oct. 5th will be the time we rehearse. • Oct. 7th after 2:00 we can set-up for PD 	Anne is checking with Russell to make sure we can use the Foundation lobby at 1:30 on Oct. 5 th .
First in the World Grant	Approved	Be on the lookout for the press release
Next Meeting	October 5 th Location TBD	

The meeting adjourned at 10:15am.